

Centre Court Homeowners Association  
Board of Directors Meeting Minutes  
Date October 27, 2016  
Location: 11808 E. Mansfield Ave, Suite 1, Spokane Valley

**ANNUAL MEETING 2016**

**Call meeting to order**

President Kristopher Braun called the meeting to order at 6:30 p.m.

**Roll Call**

Board Members Present:  
President – Kristopher Braun  
Treasurer – Trace Dye  
Secretary – Richard Lake

**Minutes**

Approved

**Proxy**

Two homeowners filled out proxy forms, and two other homeowners were present at the meeting. The HOAAGENT was represented by Lance.

**Election of Board Members**

Kris Braun will step down as president and Richard Lake and Trace Dye will remain on the board. Ballots/Proxy will be mailed to homeowners to nominate a third board member

**Compliance Letters and A/R Aging**

Several compliance issues were discussed and the board will set directive for collecting past due debt and mailing compliance letters and present same to HOAAGENT by the end of November

**Budget Meeting**

Next regular meeting and budget meeting will be held on December 8, 2016 at 6:30 p.m.

**Adjourn**

Meeting adjourned at 8:00 p.m.